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To: All Members of the Council

12 May 2017

Dear Councillor

You are invited to attend a meeting of the Flintshire County Council which will be held at 11.00 am on Thursday, 18th May, 2017 in the Council Chamber, County Hall, Mold CH7 6NA to consider the following items

Please note you are required to be present from 10.30am to receive a briefing on meeting procedures

A G E N D A

1 APOLOGIES FOR ABSENCE

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST

Purpose: To receive any Declarations and advise Members accordingly.

3 CHAIR'S REVIEW OF THE YEAR 2016/17

Purpose: To receive details of the Chair's review of the year.

4 APPOINTMENT OF CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2017/18, INVESTITURE OF CHAIN OF OFFICE AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

5 APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2017/18, INVESTITURE OF CHAIN OF OFFICE AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

6 APPOINTMENT OF THE LEADER OF THE COUNTY COUNCIL

7 APPOINTMENT OF THE CABINET BY THE LEADER OF THE COUNCIL

8 **FLINTSHIRE COUNTY COUNCIL ELECTIONS 4TH MAY 2017** (Pages 5 - 16)

Report of the Returning Officer enclosed.

Purpose: To report to the County Council on the conduct and results of the 2017 County Council elections.

9 **CONSTITUTIONAL MATTERS : COMMITTEES AND INTERNAL BODIES** (Pages 17 - 28)

Report of Chief Officer (Governance) enclosed.

Purpose: To deal with those matters which require decisions at the Annual Meeting of the County Council in accordance with Council Procedure Rule 1.1 (vii)-(xiii).

10 **OUTSIDE BODIES** (Pages 29 - 56)

Report of Chief Officer (Governance) enclosed.

Purpose: To enable the Council to consider nominations to Outside Bodies.

11 **SCHEDULE OF REMUNERATION 2017-18** (Pages 57 - 60)

Report of Chief Officer (Governance) enclosed.

Purpose: For Council to approve the Schedule of Remuneration for elected and co-opted Members for 2017/18 for publication, now all appointments have been made.

12 **APPOINTMENT OF LAY MEMBER TO THE AUDIT COMMITTEE** (Pages 61 - 68)

Report of Chief Officer (Governance) enclosed.

Purpose: To appoint a lay member to the Audit Committee.

13 **SCHEDULE OF MEETINGS** (Pages 69 - 84)

Report of Chief Officer (Governance) enclosed.

Purpose: To enable the Council to consider the draft Schedule of meetings for 2017/18.

Yours sincerely



Robert Robins
Democratic Services Manager

WEBCASTING NOTICE

This meeting will be filmed for live broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items, and the footage will be on the website for 6 months.

Generally the public seating areas are not filmed. However, by entering the Chamber you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and / or training purposes.

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345

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FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Thursday, 18 th May 2017
Report Subject	Flintshire County Council Elections 4 th May 2017
Report Author	Chief Executive as the Returning Officer

EXECUTIVE SUMMARY

This report (1) confirms that the local elections were conducted in accordance with elections law, guidance and common practice, and to the performance standards set for Returning Officers and (2) provides the election results and sets out the political composition of the Council for the new term.

RECOMMENDATIONS

1	That the County Council notes the report.
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REPORT DETAILS

1.00	ELECTIONS MANAGEMENT
1.01	This report reports on the conduct and results of the local elections held on 4 th May. The planning and management of the elections is a major undertaking for the Elections Team. Election management is highly procedural, involves a large volume of work in a short and pressurised timescale, and has to be done with precision and accuracy.
1.02	The 2017 combined County Council and Town and Community Councils elections were managed effectively and to a high standard. The elections were conducted in accordance with elections law, guidance and common practice. The performance standards set for Returning Officers continue to be met in full by Flintshire. Our performance is accredited by the Electoral Commission.
1.03	The Returning Officer and Elections Team have evaluated performance and learning from these elections both for sharing with the Electoral Commission for their national evaluative report and for future elections planning.
1.04	The full results for the County Council elections are listed in Appendix 1. The full set of results for the Town and Community Elections are listed on the Council's website:- http://committeemeetings.flintshire.gov.uk/mgElectionResults.aspx?ID=54&RPID=3663355&LLL=0

2.00	RETURNING OFFICER'S COMMENTS
2.01	I would like to express my appreciation for the dedication and professionalism of the Elections and Count Management teams and for the co-operation of all involved in the elections process, including the many local organisations who made their premises available as polling stations and Coleg Cambria for the availability of the Count Centre. Also, for the cooperation of most candidates, agents, political parties and campaign activists for following the advice and guidance given.
2.02	The Elections Team and I have evaluated performance and learning from the elections both for sharing with the Electoral Commission for their national evaluative report, and for future elections planning. Flintshire continues to be held in high regard for its elections management conduct and practice.

3.00	ELECTION RESULTS
3.01	The details of the votes cast for each candidate and the outcome of the election for each electoral division are set out in Appendix 1 of the report. The overall turnout for the election was 38.73% of the electorate. 15,514 postal votes were issued and 10,525 returned.

4.00	POLITICAL COMPOSITION														
4.01	<p>The political composition of the Council, according to the affiliations of the elected candidates as disclosed on their nomination papers for the election is as follows:</p> <table border="1"> <tr> <td>Conservative</td> <td>6</td> </tr> <tr> <td>Green</td> <td>0</td> </tr> <tr> <td>Independent</td> <td>23</td> </tr> <tr> <td>Labour</td> <td>34</td> </tr> <tr> <td>Liberal Democrat</td> <td>5</td> </tr> <tr> <td>Plaid Cymru</td> <td>0</td> </tr> <tr> <td>Other</td> <td>2</td> </tr> </table>	Conservative	6	Green	0	Independent	23	Labour	34	Liberal Democrat	5	Plaid Cymru	0	Other	2
Conservative	6														
Green	0														
Independent	23														
Labour	34														
Liberal Democrat	5														
Plaid Cymru	0														
Other	2														

5.00	RESOURCE IMPLICATIONS
5.01	The local elections budget has been built up through a combination of previous Council elections funds and contributions from previous nationally funded elections which we are entitled to retain. A reserve of £138,000 has been built up going into 2017/18. This will be more than sufficient to meet the balance of the cost of these elections to be paid in 2017/18. Town and Community Councils are yet to be recharged for their financial contribution to the management of the election so there will be some replenishment of the reserve. This is a prudent way of funding the local elections at minimum cost exposure to the Council.

6.00	CONSULTATIONS REQUIRED / CARRIED OUT
6.01	None.

7.00	RISK MANAGEMENT
7.01	The Returning Officer and Elections Team maintain a Project Plan and Risk Register throughout the planning and implementation stages of the elections. This is reviewed at regular intervals. All risks were managed effectively.

8.00	APPENDICES
8.01	Appendix 1: Flintshire County Council Elections Results.

9.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
9.01	<p>None.</p> <p>Contact Officer: Colin Everett, Chief Executive Telephone: 01352 702101 E-mail: chief.executive@flintshire.gov.uk</p>

10.00	GLOSSARY OF TERMS
10.01	Returning Officer: Officer appointed to ensure the efficient and effective conduct of elections.

Appendix 1

Election results

Argoed				
Name	Political Party	Votes	% Votes	Elected
Hilary June McGuill	Liberal Democrats	553	69	E
Graham Sherwood	Labour	249	31	
Aston				
Name	Political Party	Votes	% Votes	Elected
Helen Brown	Independent	593	32	E
George Hardcastle	Independent	551	30	E
Gillian Brockley	Labour	404	22	
Ryan O’Gorman	Labour	280	15	
Bagillt East				
Name	Political Party	Votes	% Votes	Elected
Rob Davies	Independent	245	44	E
Kevin Rush	Labour	242	43	
Peter Dolan	Conservative	75	13	
Bagillt West				
Name	Political Party	Votes	% Votes	Elected
Mike Reece	Labour	(U)		E
Broughton North East				
Name	Political Party	Votes	% Votes	Elected
Billy Mullin	Labour	(U)		E
Broughton South				
Name	Political Party	Votes	% Votes	Elected
Derek Butler	Labour	451	26	E
Mike Lowe	Labour	417	24	E
Chrissy Gee	Independent	379	22	
Donna Lalek	Liberal Democrats	291	17	
Klaus Armstrong-Braun	Independent	200	12	
Brynford				
Name	Political Party	Votes	% Votes	Elected
Jean Davies	Conservative	462	70	E

Geoffrey Hart	Labour	200	30	
Buckley Bistre East				
Name	Political Party	Votes	% Votes	Elected
Richard Brent Jones	Independent	809	39	E
Arnold Woolley	Independent	789	38	E
Vivienne Blondek	Labour	239	12	
Julia Jones	Independent	227	11	
Buckley Bistre West				
Name	Political Party	Votes	% Votes	Elected
Ron Hampson	Labour	750	38	E
Neville Phillips	Liberal Democrats	527	27	E
Andy Williams	Labour	445	23	
John James Michael Woolley	Independent	250	13	
Buckley Mountain				
Name	Political Party	Votes	% Votes	Elected
Carol Ann Ellis	Independent	543	56	E
Sam Peers	Labour	220	23	
David Chamberlain-Jones	Conservative	202	21	
Buckley Pentrobin				
Name	Political Party	Votes	% Votes	Elected
Dennis Hutchinson	Independent	1216	43	E
Mike Peers	Independent	1076	38	E
Carolyn Preece	Labour	516	18	
Caergwrle				
Name	Political Party	Votes	% Votes	Elected
David Healey	Labour	336	71	E
Ian Robert Sumpter	Independent	136	29	
Caerwys				
Name	Political Party	Votes	% Votes	Elected
Tudor Jones	Liberal Democrats	470	56	E
Lynette Edwards	Conservative	370	44	
Cilcain				
Name	Political Party	Votes	% Votes	Elected
William Owen Thomas	Conservative	497	66	E

Greg Foster	Labour	253	34	
Connah's Quay Central				
Name	Political Party	Votes	% Votes	Elected
Bernie Attridge	Labour	476	35	E
Aaron Paul Shotton	Labour	457	34	E
Antony Wren	Independent	297	22	
Roger Cracknell	Conservative	129	9	
Connah's Quay Golftyn				
Name	Political Party	Votes	% Votes	Elected
Andy Dunbobbin	Labour	592	35	E
Paul Shotton	Labour	484	29	E
Eric William Owen	Independent	384	23	
Richard Purviss	Independent	227	13	
Connah's Quay South				
Name	Political Party	Votes	% Votes	Elected
Ian Dunbar	Labour	(U)		E
Ian Smith	Labour	(U)		E
Connah's Quay Wepre				
Name	Political Party	Votes	% Votes	Elected
Martin White	Labour	293	51	E
Brian Dunn	Independent	259	45	
Rodney Milton	Green Party	26	4	
Ewloe				
Name	Political Party	Votes	% Votes	Elected
David Mackie	Independent	810	31	E
Janet Anne Axworthy	Conservatives	761	29	E
George Stephen Thomas	Labour	649	24	
Emma Louise Preece	Labour	434	16	
Ffynnongroyw				
Name	Political Party	Votes	% Votes	Elected
Glyn Spencer Banks	Labour	(U)		E
Flint Castle				
Name	Political Party	Votes	% Votes	Elected
Ian Brian Roberts	Labour	(U)		E

Flint Coleshill				
Name	Political Party	Votes	% Votes	Elected
David Lloyd Cox	Labour	(U)		E
Victoria Michelle Perfect	Labour	(U)		E
Flint Oakenholt				
Name	Political Party	Votes	% Votes	Elected
Rita Johnson	Independent	268	42	E
Stephen Collings	Labour	267	42	
Mike Moore	Independent	101	16	
Flint Trelawny				
Name	Political Party	Votes	% Votes	Elected
Vicky Perfect	Labour	555	31	E
Paul Cunningham	Labour	537	30	E
John Eric Yorke	Independent	351	20	
Jacqueline York	Independent	346	19	
Greenfield				
Name	Political Party	Votes	% Votes	Elected
Rosetta Dolphin	Independent	560	78	E
Kenneth Roberts	Labour	156	22	
Gronant				
Name	Political Party	Votes	% Votes	Elected
Sian Patricia Elena Braun	Independent	268	53	E
Sharon Petra Williams	Labour	236	47	
Gwernaffield				
Name	Political Party	Votes	% Votes	Elected
Adele Joy Davies-Cooke	Conservative	359	43	E
George Gwynfryn Tattum	Independent	239	29	
David Michael Hytch	Labour	143	17	
Maxine Louise Dickin	Independent	86	10	
Gwernymynydd				
Name	Political Party	Votes	% Votes	Elected
Kevin Hughes	Independent	441	58	E
Tim Holt	Conservative	225	29	
Lisa Melanie Fearn	Labour	97	13	

Halkyn				
Name	Political Party	Votes	% Votes	Elected
Colin Legg	Independent	361	57	E
David Grant Roberts	Conservative	276	43	
Hawarden				
Name	Political Party	Votes	% Votes	Elected
Clive Stanley Carver	Conservative	400	60	E
Lowri Tegan Earith	Labour	270	40	
Higher Kinnerton				
Name	Political Party	Votes	% Votes	Elected
Mike Allport	Independent	348	67	E
Chris Risley	Labour	102	20	
Stephen John Malby	Independent	68	13	
Holywell Central				
Name	Political Party	Votes	% Votes	Elected
Ted Palmer	Labour	(U)		E
Holywell East				
Name	Political Party	Votes	% Votes	Elected
Joe Johnson	Labour	310	63	E
Rachael Jayne Dymont-Hughes	Conservative	180	37	
Holywell West				
Name	Political Party	Votes	% Votes	Elected
Paul Anthony Johnson	Labour	(U)		E
Hope				
Name	Political Party	Votes	% Votes	Elected
Gladys Healey	Labour	322	36	E
Huw Manning	Independent	321	36	
Kathryn Patricia Bonnell Cracknell	Conservative	174	19	
Jacqui Hurst	Plaid Cymru	87	10	

Leeswood				
Name	Political Party	Votes	% Votes	Elected
Raymond Hughes		554	81	E
Shaun Owen	Independent	134	19	
Llanfynydd				
Name	Political Party	Votes	% Votes	Elected
David Leslie Hughes	Labour	429	57	E
Hilary Teresa Isherwood	Conservative	320	43	
Mancot				
Name	Political Party	Votes	% Votes	Elected
Bob Connah	Independent	474	29	E
Ralph Small	Independent	411	25	E
Alan Geoffrey Diskin	Labour	390	24	
Glenys Deryn Diskin	Labour	368	22	
Mold Broncoed				
Name	Political Party	Votes	% Votes	Elected
Haydn Bateman	Independent	443	52	E
Gareth Derek Williams	Labour	352	41	
Saffron Deri Hulson	Independent	55	6	
Mold East				
Name	Political Party	Votes	% Votes	Elected
Chris Bithell	Labour	(U)		E
Mold South				
Name	Political Party	Votes	% Votes	Elected
Geoff Collett	Labour	443	41	E
Robin John Tracy Guest	Liberal Democrats	424	39	
Yvon Jones	Plaid Cymru	218	20	
Mold West				
Name	Political Party	Votes	% Votes	Elected
Brian Lloyd	Independent	284	41	E
Geoffrey Matthias	Labour	229	33	
Bob Gaffey	Plaid Cymru	90	13	
Ian John Purcell	Independent	83	12	
Mostyn				
Name	Political Party	Votes	% Votes	Elected
Patrick Glyn Heesom		262	35	E

Pamela Banks	Labour	239	32	
David Roney	Independent	239	32	
New Brighton				
Name	Political Party	Votes	% Votes	Elected
Sian Mared Brooks Eastwood	Liberal Democrats	680	66	E
Robert Moran Dowie	Labour	227	22	
John Edward Dickin	Independent	127	12	
Northop				
Name	Political Party	Votes	% Votes	Elected
Marion Bateman	Independent	744	66	E
Paul Ian Ashley	Conservative	390	34	
Northop Hall				
Name	Political Party	Votes	% Votes	Elected
Tony Sharps	Independent	433	72	E
Leonard Peter Davies	Labour	166	28	
Penyffordd				
Name	Political Party	Votes	% Votes	Elected
Cindy Hinds	Labour	(U)		E
David Williams	Independent	(U)		E
Queensferry				
Name	Political Party	Votes	% Votes	Elected
David Edward Wisinger	Labour	252	58	E
Donna Louise Edwards	Independent	170	39	
Darren Anthony Jones	Independent	11	3	
Saltney Mold Junction				
Name	Political Party	Votes	% Votes	Elected
Richard Lloyd	Labour	284	90	E
Arthur Barrie Gregory	Independent	32	10	
Saltney Stonebridge				
Name	Political Party	Votes	% Votes	Elected
Veronica Gay	Independent	429	54	E
Shelly Streeter	Labour & Co-operative Party	369	46	

Sealand				
Name	Political Party	Votes	% Votes	Elected
Christine Margaret Jones	Labour	410	70	E
Sarah Louise Wilson	Independent	176	30	
Shotton East				
Name	Political Party	Votes	% Votes	Elected
David Evans	Labour	255	55	E
Michael John Evans	Independent	206	45	
Shotton Higher				
Name	Political Party	Votes	% Votes	Elected
Ron Davies	Labour	278	63	E
Kelly Joanne Evans	Independent	164	37	
Shotton West				
Name	Political Party	Votes	% Votes	Elected
Sean Bibby	Labour	364	59	E
Doreen Lesley Mackie	Independent	134	22	
David Fildes	Conservative	122	20	
Trelawnyd & Gwaenysgor				
Name	Political Party	Votes	% Votes	Elected
Andrew John Holgate	Conservative	380	51	E
David Henry Ellis	Independent	181	24	
Helen Sylvia Papworth	Labour	144	19	
Ashley James Bonos	Independent	45	6	
Treuddyn				
Name	Political Party	Votes	% Votes	Elected
Carolyn Thomas	Independent	(U)		E
Whitford				
Name	Political Party	Votes	% Votes	Elected
Chris Dolphin	Liberal Democrats	625	75	E
Dewi Jones	Independent	119	14	
Michael Cresser Lewis-Jones	Labour	94	11	



FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Thursday, 18 th May 2017
Report Subject	Constitutional Matters: Committees and Internal Bodies
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

Every year the Council must agree what arrangements it will make to carry out its functions, such as its committee structure and delegation to officers. These matters are set out in Council Procedure Rule 1.1 (vii)-(xiv) and are determined at the Annual Meeting.

The report is split into sections, each one dealing with one decision that needs to be made and the relevant issues to consider. Each section will need to be considered and voted on in turn at the meeting.

In addition, because this year is the start of a new Council term, Council must consider the appointment of a new lay member to the Audit Committee (see separate report) and must approve the process for selecting a town and community representative on the Standards Committee.

This year there are also a number of changes to be made over how the Planning Committee will operate. These changes are required to comply with legislation, which came into force on 5 May 2017.

RECOMMENDATIONS

1	That the Constitution Committee be incorporated into the Democratic Services Committee, and that Full Council should review, make or revoke by laws.
2	That Council appoint the following committees: <ul style="list-style-type: none"> • Audit • Clwyd Pension Fund • Constitution and Democratic Services Committee • Joint Governance Committee (for pensions)

	<ul style="list-style-type: none"> • Licensing • Planning • Standards • The Six Overview and Scrutiny Committees listed above
3	That the Constitution be amended to reflect the committees appointed.
4	That the terms of reference for each committee in Part 2 of the Constitution should be approved (noting the changes proposed in respect of the Constitution and Democratic Services Committees).
5	That the size of each Committee should be as set out in paragraph 1.06, noting the restrictions that must now apply to the membership of the Planning Committee.
6	That: <ul style="list-style-type: none"> 1) the Constitution be amended to show that no substitutes are permitted on the Planning Committee and that its quorum shall be 50% 2) that the Constitution be amended so that in the event of 2 members from a multiple member ward being nominated to the Planning Committee, then the seat will be allocated <ul style="list-style-type: none"> • in the first instance by agreement between the 2 respective group leaders; and • in the event that agreement is not possible, to the first nomination to be received by the proper officer.
7	That seats be allocated in accordance with the requirements of political balance (and the rules on membership of the Planning Committee).
8	That Council appoints the Chair of the following Committees (noting any restrictions on eligibility): <ul style="list-style-type: none"> ○ Clwyd Pension Fund ○ Constitution and Democratic Services ○ Licensing ○ Planning and Development
9	That Council decides which group will chair each Overview and Scrutiny Committee.
10	That Local Choice Functions as set out in the Constitution be approved.
11	That the make-up of the Appointments Committee be approved.
12	That 3 county councillors be appointed to the Standards Committee.
13	That the town and community councils be consulted on the reappointment of the town and community representative to the Standards Committee, and that the current representative continue in office until such time as he is reappointed or a new appointment is made.

REPORT DETAILS

1.00	CONSTITUTIONAL MATTERS
	<u>APPOINTMENT OF COMMITTEES</u>
1.01	<p>The Constitution presently provides for the appointment of the following committees:-</p> <ul style="list-style-type: none">• Audit• Clwyd Pension Fund Committee• Constitution Committee• Democratic Services Committee• Joint Governance Committee (for Pensions)• Licensing Committee• Planning and Development Control• Standards Committee <p>Plus six Overview and Scrutiny Committees (OSC's) which will be as shown below</p> <ul style="list-style-type: none">• Community and Enterprise• Corporate Resources• Education and Youth• Environment• Organisational Change• Social & Healthcare
1.02	<p>The Constitution Committee and Democratic Services Committee have very similar roles, and have previously had the same chair and an almost identical membership. At the last meeting of the Constitution Committee there was a request for the two committees to be combined because their roles are entirely compatible and the overlap in functions makes it nonsensical to appoint two separate committees. The Local Government Measure 2011, requiring the Council to establish the Democratic Services Committee, prohibits the allocation to it of functions over and above its statutory remit.</p> <p>However other councils in Wales take the view that the statutory remit of the Democratic Services Committee to “review the adequacy of provision by the authority of staff, accommodation <i>and other resources</i> [my emphasis] to discharge democratic services functions” is sufficiently broad to encompass the role fulfilled by the Constitution Committee (overseeing the constitution and co-ordinating the Overview and Scrutiny Committees). It would therefore make sense to incorporate the Constitution Committee into the Democratic Services Committee.</p> <p>The Constitution Committee also has the power to make by review and make by-laws on behalf of the Council. The use of by laws is diminishing as new legislation typically gives a power to make orders (rather than by laws) and allocates the function to the executive. Any residual review or passing of by-laws could be handled by Full Council.</p>

1.03	It is recommended that the Constitution Committee be incorporated into the Democratic Services Committee, and that Full Council should review, make or revoke by-laws.																		
1.04	It is recommended that Council appoint the following committees: <ul style="list-style-type: none"> • Audit • Clwyd Pension Fund • Constitution and Democratic Services Committee • Joint Governance Committee (for pensions) • Licensing • Planning • Standards • The six Overview and Scrutiny Committees listed above 																		
1.05	It is recommended that the Constitution be amended to reflect the committees appointed.																		
	<u>DETERMINATION OF THE SIZE OF COMMITTEES</u>																		
1.06	<p>The Annual Meeting must decide upon the size of each of the Committees it has appointed. The Constitution presently makes provision for the size of those Committees as set out below:-</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Audit Committee</td> <td style="text-align: right; width: 20%;">7</td> </tr> <tr> <td>Constitution and Democratic Services Committee</td> <td style="text-align: right;">21</td> </tr> <tr> <td>Joint Governance Committee (Pensions) (this is the chair of the Pensions Committee)</td> <td style="text-align: right;">1 representative</td> </tr> <tr> <td>Licensing Committee</td> <td style="text-align: right;">12</td> </tr> <tr> <td>Each of the Overview & Scrutiny Committees</td> <td style="text-align: right;">15</td> </tr> <tr> <td>Pensions Committee*</td> <td style="text-align: right;">5</td> </tr> <tr> <td colspan="2">(*please note in addition to the places listed there are 4 places for co-optees)</td> </tr> <tr> <td>Planning Committee (see below)</td> <td style="text-align: right;">21</td> </tr> <tr> <td>Standards Committee** (** there are 3 places for county councillors plus 6 co-optees)</td> <td style="text-align: right;">9</td> </tr> </table>	Audit Committee	7	Constitution and Democratic Services Committee	21	Joint Governance Committee (Pensions) (this is the chair of the Pensions Committee)	1 representative	Licensing Committee	12	Each of the Overview & Scrutiny Committees	15	Pensions Committee*	5	(*please note in addition to the places listed there are 4 places for co-optees)		Planning Committee (see below)	21	Standards Committee** (** there are 3 places for county councillors plus 6 co-optees)	9
Audit Committee	7																		
Constitution and Democratic Services Committee	21																		
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Planning Committee (see below)	21																		
Standards Committee** (** there are 3 places for county councillors plus 6 co-optees)	9																		
1.07	The Size and Composition of Local Planning Authority Committees (Wales) Regulations 2017 were made on 21 st March and came into force on 5 th May 2017. They require that the Planning committee should be between 11 and 21 members in size and no larger than 50% of the total membership of the Council. Members will note that the proposed size of committee meets these requirements.																		
1.08	It is recommended that the size of each committee should be as set out in paragraph 1.06.																		

	<u>TERMS OF REFERENCE OF COMMITTEES AND PENSION DELEGATIONS</u>
1.09	The Annual Meeting is required to decide the terms of reference of the committees that it appoints. The existing terms of reference of the existing committees are set out in Part 2 of the Constitution.
1.10	It is recommended that the terms of reference for each committee in Part 2 of the Constitution should be approved (noting the changes proposed in respect of the Constitution and Democratic Services Committees).
	<u>POLITICAL BALANCE</u>
1.11	The Council is required at, or as soon as practicable after the Annual Meeting, to decide the allocation of seats to political groups in accordance with the Political Balance Rules contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 as amended.
1.12	The basis of the statutory requirement is that committee seats should be allocated to political groups in so far as practicable in the same proportion as those groups have to the total membership of the County Council. The allocation of seats on committees to the political groups must recognise that:- <ul style="list-style-type: none"> (i) There must be no committees whereby only one group has all the seats. (ii) Where there is a majority group it is entitled to a majority upon every committee. (This does not apply where the largest group does not have an overall majority). (iii) The total number of seats allocated to each political group should be (in so far as is practicable) in the same proportion as those groups strengths upon the full Council. (iv) Each committee should (so far as is practicable) have the same proportional division between political groups as is represented upon the full Council.
1.13	The Size and Composition of Local Planning Authority Committees (Wales) Regulations 2017 also require that a Planning Committee <ul style="list-style-type: none"> • Should not include any substitutes; and • Must have a quorum of 50% of the members of committee; • May only include 1 member from a multiple member ward <p>In making nominations to the Planning Committee the groups will need to follow these rules. Where a multiple member ward is represented by councillors who are not in the same group (and both wish to be on the Planning Committee) then there will need to be a means of deciding which councillor can take up the place. In the first instance the two respective group leaders should seek to reach agreement. If that is not possible then the following options exist:</p> <ul style="list-style-type: none"> • the smaller group should get the seat because it will have less scope for flexibility • the first nomination received by the proper officer should be accepted • the allocation is decided by drawing lots.

1.14	For the Audit and Democratic Services Committees, the Local Government (Wales) Measure limits the number of Cabinet Members on each committee to a maximum of one who cannot be the Leader. The Constitution has extended this so that no Cabinet Member may be a member of the Audit Committee.																																
1.15	<p>There are a total of 157 seats for councillors across all of the Council committees based on the current group membership. The entitlement of each group to seats is set out in the table below. Those seats could be divided across the different committees in a number of possible configurations, and possible lawful configurations will be circulated prior to the meeting.</p> <p>Please note that although we know councillors' intentions, as yet, not all group membership forms have been received. Should the group membership vary then the allocation of seats will need to be reviewed.</p> <table border="1" data-bbox="300 712 1390 1160"> <thead> <tr> <th>Group</th> <th>Size of group</th> <th>% of total councillors</th> <th>Entitlement to seats</th> </tr> </thead> <tbody> <tr> <td>Labour</td> <td>34</td> <td>48.57</td> <td>76</td> </tr> <tr> <td>Independent Alliance</td> <td>14</td> <td>20.00</td> <td>31</td> </tr> <tr> <td>Conservative</td> <td>6</td> <td>8.57</td> <td>14</td> </tr> <tr> <td>Independent</td> <td>6</td> <td>8.57</td> <td>14</td> </tr> <tr> <td>Liberal Democrats</td> <td>5</td> <td>7.14</td> <td>11</td> </tr> <tr> <td>New Independent</td> <td>5</td> <td>7.14</td> <td>11</td> </tr> <tr> <td>Total</td> <td>70</td> <td>100%</td> <td>157</td> </tr> </tbody> </table>	Group	Size of group	% of total councillors	Entitlement to seats	Labour	34	48.57	76	Independent Alliance	14	20.00	31	Conservative	6	8.57	14	Independent	6	8.57	14	Liberal Democrats	5	7.14	11	New Independent	5	7.14	11	Total	70	100%	157
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Total	70	100%	157																														
1.16	<p>It is recommended that</p> <p>1) the Constitution be amended to show that no substitutes are permitted on the Planning Committee and that its quorum shall be 50%</p> <p>2) that the Constitution be amended so that in the event of 2 members from a multiple member ward being nominated to the Planning Committee then the seat will be allocated</p> <ul style="list-style-type: none"> • in the first instance by agreement between the 2 affected group leaders; and • in the event that agreement is not possible, to the first nomination to be received by the proper officer 																																
1.17	It is recommended that seats be allocated in accordance with political balance (and the rules on membership of the Planning Committee).																																
<u>APPOINTMENT OF CHAIRS OF STANDING COMMITTEES</u>																																	
1.18	<p>The committee chairs are appointed by different bodies and some are subject to restrictions. A table showing which body appoints which chair and what restrictions (if any) apply is set out below:</p> <table border="1" data-bbox="300 1928 1302 2074"> <thead> <tr> <th>Committee</th> <th>Who Appoints the Chair?</th> <th>Any Restrictions?</th> </tr> </thead> <tbody> <tr> <td>Audit Committee</td> <td>Audit Committee</td> <td>Cannot be a member of a group represented</td> </tr> </tbody> </table>	Committee	Who Appoints the Chair?	Any Restrictions?	Audit Committee	Audit Committee	Cannot be a member of a group represented																										
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			on the Cabinet (Local Government Wales Measure 2011)
	Clwyd Pension Fund Committee	Council	The Chair and Vice Chair must be a Flintshire County Councillor
	Constitution and Democratic Services Committee	Council	Cannot be a Cabinet Member (LGW Measure 2011)
	Overview & Scrutiny Committees	Council decides from which group the chair comes	Council must allocate chairs based on the size of each group (LGW Measure 2011)
	Licensing Committee	Council	None
	Planning Committee	Council	None
	Standards Committee	Standards Committee	Must be an independent member (Standards Committees (Wales) Regulations 2001)
1.19	<p>It is recommended that Council appoints the chair of the following committees (noting any restrictions on eligibility):</p> <ul style="list-style-type: none"> • Clwyd Pension Fund • Constitution and Democratic Services • Licensing • Planning 		
1.20	<p>Under the Local Government Measure 2011 the chairs of Overview and Scrutiny are chosen by the political groups based on the strength of the various groups and which have seats on the Cabinet. Chairs are allocated to groups with a place on Cabinet first and any entitlement is rounded down to the nearest whole number. The remaining chairs are then allocated to groups without a seat on Cabinet (rounding up to the nearest whole number).</p>		
1.21	<p>Full Council appoints the Leader at the Annual General Meeting and the Leader will then announce the Cabinet. When the membership of the Cabinet is known it will be possible to formally allocate the correct number of chair(s) to each group.</p>		
1.22	<p>It is recommended that Council decides which group will chair each Overview and Scrutiny Committee.</p>		
	<p><u>LOCAL CHOICE FUNCTIONS</u></p>		
1.23	<p>The Council is also required to agree such part of the Scheme of Delegation as the Council determines it is for the Council to agree. This relates to those local choice functions which can be decided either by the Council or the Cabinet and/or delegated to officers. The table of Local Choice Functions is</p>		

	included in Part 3, Section A, Table 3 of the Constitution. Members are recommended to confirm or otherwise the existing Local Choice Functions.
1.24	It is recommended that local choice functions as set out in the Constitution are approved.
	<u>NOMINATIONS TO INTERNAL BODIES</u>
1.25	The existing Scheme of Delegation provides for an Appointments Committee for first and second tier officers comprising 7 Members. This is not a standing committee and is convened when required by seeking nominations from Group Leaders. In the past it has been usual for Committee Members to be politically balanced including the relevant Cabinet Member. The Council has previously agreed that the Chair or Vice-Chair of the relevant Overview and Scrutiny Committee be one of the Members of the Committee. It is recommended Council continues the previous practice.
1.26	It is recommended that the make-up of the Appointments Committee be approved.
	<u>STANDARDS COMMITTEE</u>
1.27	The Standards Committee includes five independent members, a Town and Community Council representative (see below) and three Councillors (who cannot also be the Leader or Cabinet Members). The three members will be appointed for the whole term of this Council. If Council wishes it may reappoint the two previous members (Cllrs Woolley and McGuill) but under the legislation they may serve one further term only. Councillor Cox has already served two terms and therefore may not be reappointed.
1.28	It is recommended that 3 county councillors be appointed to the Standards Committee.
1.29	The term of office for the town and community representative has come to an end. It was, of course, not possible to reappoint a representative prior to the elections. The Council can reappoint the current representative or it could seek a new representative using the process at Appendix 1 (which was approved at the AGM in 2012). In either case the Council must consult with the Town and Community Councils about its proposed course of action.
1.30	The current representative (Cllr Duggan-Keen from Caerwys Town Council) has made a valuable contribution to the work of the Committee and is willing to serve again. It is therefore proposed that the Council consult Town and Community Councils on his reappointment for a further term, and that he continue in office until such time as he is reappointed or a new appointment is made.
1.31	It is recommended that the Town and Community Councils be consulted on the reappointment of the town and community representative, and that the current representative continue in office until such time as he is reappointed or a new appointment is made.

2.00	RESOURCE IMPLICATIONS
2.01	None as a result of this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Constitution Committee.

4.00	RISK MANAGEMENT
4.01	None as a result of this report.

5.00	APPENDICES
5.01	Appendix 1 – procedure for appointing Town and Community Council representative to the Standards Committee

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None Contact Officer: Gareth Owens, Chief Officer (Governance) Telephone: 01352 702344 E-mail: gareth.legal@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	None.

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Procedure for Appointing a Town & Community Council Representative to the Standards Committee

(1) The Monitoring Officer will write to all Town and Community Council Clerks inviting applications to be submitted for the position, allowing at least 1 month for applications to be made.

(2) The Monitoring Officer and Chair of the Standards Committee will short list applications prior to interview.

(3) Short listed candidates will be interviewed by a panel consisting of:

- The Chair of the Council
- The Chair of the Standards Committee
- The Monitoring Officer

(4) The name of the preferred candidate will be reported to the Standards Committee for recommendation to Council.

(5) The name of the preferred candidate will also be notified to all Town and Community Councils and Associations representing them, seeking comments prior to appointment by Council.

(6) The County Council will consider any comments before appointing the Town / Community Council representative.

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FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Thursday, 18 May 2017
Report Subject	Outside Bodies
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

The list of Appointments to Outside Bodies is reported to each Annual Meeting of the Council. It details those outside bodies to which the Council makes appointments, together with the nominees and their respective terms of office. As the County Council has just held elections, all of the nominations will require consideration. For ease of understanding, the nominees during the life of the previous Council are shown on the attached list.

At each Annual Meeting, a recommendation is made to delegate to the Chief Executive, in consultation with the political Group Leaders, the ability to make nominations to these bodies. This time, that delegation is required to make the initial nomination and also during the course of the 2017/18 municipal year. That will ensure that any changes can be dealt with efficiently.

All of the nominations made during this process are intended to run for the life of this Council, to May 2022.

RECOMMENDATIONS

1	That the Council notes the current Outside Bodies list which is attached as Appendix A.
2	That all nominations made shall run until May 2022 unless the nominated Member resigns from that Outside Body.
3	That the Chief Executive, in consultation with the Group Leaders be authorised to make nominations to Outside Bodies on behalf of the Council.

REPORT DETAILS

1.00	THE OUTSIDE BODIES LIST
1.01	The County Council maintains a list of the Members which it nominates to serve on a range of Outside Bodies. These Outside Bodies can range from the very local – for example the Hawkesbury Community Centre Management Committee in Buckley - to the regional, for example the North Wales Police and Crime Panel and national -, such as the Welsh Local Government Association. Some Outside Bodies, such as the Mersey-Dee Alliance operate across the border with England.
1.02	We receive requests from time to time to make nominations to Outside Bodies. We recognise that the Members already have a huge number of conflicting demands on their time, and so we ensure that all Outside Bodies to which we seek nominations are directly relevant to the work of the Council and the communities which it serves.
1.03	As the County Council has just held elections, all of the Outside Bodies will require nominations to be made to them. For ease of understanding, the nominees during the life of the previous council are shown on the attached list.
1.04	At each Annual Meeting, a recommendation is made to delegate to the Chief Executive, in consultation with the political Group Leaders, the ability to make nominations to these bodies. This time, that delegation is required to make the initial nomination and also during the course of the 2017/18 municipal year. That will ensure that any changes can be dealt with efficiently.
1.05	All of the nominations made during this process are intended to run for the life of this Council, to May 2022.

2.00	RESOURCE IMPLICATIONS
2.01	None.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None: this report is being published for consultation purposes.

4.00	RISK MANAGEMENT
4.01	The Outside Bodies list is regularly reviewed to ensure that our representation is appropriate.

5.00	APPENDICES
5.01	Current Outside Bodies list.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None, other than the attached.</p> <p>Contact Officer: Robert Robins, Democratic Services Manager Telephone: 01352 702320 E-mail: Robert.robins@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Outside bodies list: the local, regional and national bodies which are outside the Council onto which Flintshire nominates Members.</p> <p>Mersey-Dee Alliance (MDA): the partnership between the public sector in North East Wales and North West England to “work together on common strategic interests to ensure a sustainable future for the area and facilitate a coherent approach to social, economic and environmental issues.”</p> <p>Welsh Local Government Association (WLGA) This body represents the interests of local government and promotes local democracy in Wales. It represents the 22 local authorities in Wales and the 3 fire and rescue authorities and 3 national park authorities are associate members.</p> <p>The WLGA's primary purposes are to promote better local government and its reputation and to support authorities in the development of policies and priorities which will improve public services and democracy.</p>

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MEMBERSHIP OF OUTSIDE BODIES

Civic & Members Services
Corporate Services
County Hall
Mold
Flintshire
CH7 6NR

Karen Jones / Lesley Wood (01352) 702151
Robert Robins (01352) 702320

**FLINTSHIRE COUNTY COUNCIL
MEMBERSHIP OF OUTSIDE BODIES**

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
Area of Outstanding Natural Beauty Partnership	3	Paul Cunningham, Colin Legg & <u>VACANCY x 1</u> Substitutes: Nigel Steele-Mortimer		4 Years Until April 2017	Karen Holthofer & Howard Sutcliffe Clwydian Range & Dee Valley AONB Loggerheads Country Park Nr Mold Denbighshire CH7 5LH Tel No: 01352 811010/810614 Email:karen.holthofer@denbighshire.gov.uk & howard.sutcliffe@denbighshire.gov.uk
	3	Councillor Nominations 2017 - 2022		Until May 2022	
Argoed Sports Association	2	Sara Parker & Hilary McGuill		Until May 2017	Mrs. Joan Bellis Secretary Argoed Sports Association 34 Tir Wat, Mynydd Isa Mold, Flintshire CH7 6SD Tel: 01244 549156 Email:joan.bellis@talktalk.net
	2	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
Arts Council of Wales	1 + 1 Officer	David Evans		Until May 2017	Miss. Helen Williams, PA to Director of Enterprise and Regeneration, Arts Council for Wales, Princes Park II, Princes' Drive, Colwyn Bay, LL29 8PL Tel: 01492 539758/07814646030 Email:Helen.williams@artswales.org.uk
	1 + 1 Officer	Councillor Nominations 2017 - 2022		Until May 2022	
Association for Public Service Excellence (APSE) Page 35	1 + 1 Officer	Alex Aldridge		Until May 2017	Mr. Wayne Priestley, Principal Adviser Ass. for Public Service Excellence, 2 nd Floor Washbrook Hs., Lancastrian Office Centre 32 Talbot Road, Old Trafford, Manchester, M32 0FP. Tel: 0161 772 1810 Email: wpriestley@apse.org.uk
	1 + 1 Officer	Councillor Nominations 2017 - 2022		Until May 2022	
Association for Public Service Excellence (APSE) Service Transformation Strategic Forum	1	Alex Aldridge		Until May 2017	Mr. Wayne Priestley, Principal Adviser Ass. for Public Service Excellence, 2 nd Floor Washbrook Hs., Lancastrian Office Centre 32 Talbot Road, Old Trafford, Manchester M32 0FP. Tel: 0161 772 1810 Email: wpriestley@apse.org.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
	1	Councillor Nominations 2017 - 2022		Until May 2022	
Association for Public Service Excellence (APSE) Wales Housing & Building Maintenance Advisory Group	1	Alex Aldridge		Until May 2017	Mr. Wayne Priestley, Principal Adviser Ass. for Public Service Excellence, 2 nd Floor Washbrook Hs., Lancastrian Office Centre 32 Talbot Road, Old Trafford, Manchester M32 0FP. Tel: 0161 772 1810 Email: wpriestley@apse.org.uk
Page 36	1	Councillor Nominations 2017 - 2022		Until May 2022	
Bangor University	1	Chris Bithell	Yes	Until May 2017	Lynne Hughes, Planning & Governance Office Bangor University, Bangor, Gwynedd, LL57 2DG Tel: 01248 382776 Email: l.hughes@bangor.ac.uk
	1	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
Buckley Sports Facility Consultative Committee	3 + 2 Officers	Ron Hampson, Carol Ellis & Dennis Hutchinson		Until May 2017	Mr. Jeff Shields & Mr. Colin Hughes Facility Manager, Buckley Sports Centre Mill Lane, Buckley Flinthshire CH7 3HQ Tel: 01244 845440 Email: Jeff.shields@flintshire.gov.uk Colin.hughes@flintshire.gov.uk
	3 + 2 Officers	Councillor Nominations 2017 - 2022		Until May 2022	
Clwyd Alyn Housing Association Flintshire Support Network	1 + 1 Officer	Helen Brown	Yes	Until May 2017	Mrs. Janice Armit, Senior Resident Services Administrator, Clwyd Alyn Housing Association, Unit 72, Ffordd William Morgan St. Asaph Business Park, Glascoed Road, St. Asaph Denbighshire LL17 0JD Tel: 01745 536815 Email: janice.armitt@clwydalyn.co.uk
	1 + 1 Officer	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
Clwyd Powys Archaeological Trust	1 + 1 Officer	Carolyn Thomas		Until May 2017	Mr. Chris Martin, 41 Broad Street, Welshpool, Powys SY21 7RR Tel: 01938 553670 Email:chrismartin@cpat.org.uk
	1 + 1 Officer	Councillor Nominations 2017 - 2022		Until May 2022	
Clwydian Range and Dee Valley Area of Outstanding Natural Beauty Joint Committee	2	Bernie Attridge and Derek Butler	Yes	Until May 2017	Mr Steve Price, Democratic Services Manager, Denbighshire County Council, County Hall, Wynnstay Road, Ruthin, Denbighshire LL15 1YN Tel: 01824 712589 Email:steve.price@denbighshire.gov.uk
	2	Councillor Nominations 2017 - 2022		Until May 2022	
Connah's Quay Sports Centre Management	4 + 2 Officers	Andrew Dunbobbin, Paul Shotton, Ian Dunbar and Ian Smith		Until May 2017	Mrs. Ann Peers, Head Teacher, Connah's Quay High School, Golftyn Lane, Connah's Quay, Deeside, CH5 4BH Tel: 01244 813491 Email:cqmail@connahsquayhs.org.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
	4 + 2 Officers	Councillor Nominations 2017 - 2022		Until May 2022	
Environmental Protection U.K. North West Division	2 + 3 Officers	David Evans and Kevin Jones	Yes	Until May 2017	Mr. Neil Turner, Vice President, Environmental Protection U.K., 45 Down Green Road Harwood Bolton BL2 3QD Tel: 07888700431 Email:nandeve.turner@ntlworld.com
	2 + 3 Officers	Councillor Nominations 2017 - 2022		Until May 2022	
Flintshire Disability Forum (The FDF)	1	Chris Jones	Yes	Until May 2017	Mrs. Jan Thomas, Chief Officer The FDF c/o Old Town Hall Earl Road Mold Flintshire CH7 1AB Tel: 01352 756618 & 01352 755546 Email:thomasj@thefdf.org.uk
	1	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
Flintshire Local Access Forum	1	David Evans		Until May 2017	Mr Stephen Bartley Secretary to Flintshire Local Access Forum, Public Rights of Way, Planning & Environment ,County Hall, Mold, CH7 6NF Tel: 01352 704622 laf@flintshire.gov.uk
	1	Councillor Nominations 2017 - 2022		Until May 2022	
Flintshire Public Services Board	1	Aaron Shotton	Yes	Until May 2017	Karen Armstrong, Policy & Performance Manager, Corporate Services, County Hall, Mold, Flintshire Tel: 01352 702470 Email:karen.armstong@flintshire.gov.uk
	1	Councillor Nominations 2017 - 2022		Until May 2022	
Flintshire Tourism Association	1	Derek Butler	Yes	Until May 2017	Richard L Jones, Business Development Officer, Flintshire County Council County Hall, Mold, Flintshire. Tel: 01352 702136 Email:Richard.L.Jones@flintshire.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
	1	Councillor Nominations 2017 - 2022		Until May 2022	
Food Waste Joint Committee	1 + 1 Officer	Kevin Jones	Yes	Until May 2017	Samantha Bates Waste Operation Manager Kinmel Park Depot, Kinmel Park, Bodelwyddan, Denbighshire, LL18 5UX Tel:01824 712112 Email:samantha.bates@denbighshire.gov .uk
Page 41	1 + 1 Officer	Councillor Nominations 2017 - 2022		Until May 2022	
Foster Care Panel	1	Dave Mackie	No	Until May 2017	Peter Robson, Resource Manager, Children's Services, Flintshire County Council Tel: 01352 701028 Email:peter.robson@flintshire.gov.uk
	1	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
Groundwork North Wales	1	Derek Butler	Yes	Until May 2017	Karen Balmer CPFA Chief Executive Groundwork North Wales 3-4 Plas Power Road Tanyfron Wrexham LL11 5SZ Tel: 01978 757524 Email:Karen.balmer@groundworknorthwales.org.uk
	1	Councillor Nominations 2017 - 2022		Until May 2022	
Hawkesbury Community Centre Management Committee	3	Ron Hampson, Dennis Hutchinson and Carol Ellis		Until May 2017	Mrs Julia Jones Secretary to Management Committee, Hawkesbury Community Centre, 1 Church Close Buckley, Flintshire, Email:juliajones31@hotmail.co.uk
	3	Councillor Nominations 2017 - 2022		Until May 2022	
John Wynne School and Exhibition Trusts	2	Chris Bithell and Nigel Steele-Mortimer	Yes	Until May 2017	Mrs. Jane Jones, Secretary 19 Bron Haul, Trelawnyd, Rhyl, LL18 6DU Tel: 01745 570982 Email: janejones1920@hotmail.co.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
	2	Councillor Nominations 2017 - 2022		Until May 2022	
Joint Council for Wales Executive Committee	2 + 1 Officer	Billy Mullin and Aaron Shotton Aaron Shotton	Yes	Until May 2017	Mrs. Sharon Carney, Senior Manager, Human Resources and Organisational Development, Flintshire County Council, County Hall, Mold. Tel: 01352 702139 Email: sharon.carney@flintshire.co.uk
	2 + 1 Officer	Councillor Nominations 2017 - 2022		Until May 2022	
Leeswood Community Centre Management Committee	1	Ray Hughes		Until May 2017	Mr. C. Venables, Chairman, Leeswood Community Centre, 23 Heol-y-Goron, Leeswood, Nr. Mold, Flintshire, CH7 4RN. Tel: 01352 770728 Email:
	1	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
Llwyni Strategy Group	2	Ian Smith and Ian Dunbar		Until May 2017	Mr Tom Woodall. Countryside Service, Wepre Park, Wepre Drive, Connah's Quay, CH5 4HL Tel: 01352 703902 Email:tom.woodall@flintshire.gov.uk
	2	Councillor Nominations 2017 - 2022		Until May 2022	
Management Committee of the Daniel Owen Community Centre	2	Chris Bithell and Robin Guest	Yes	Until May 2017	Mr. Karen Hodgkinson, Daniel Owen Community Association, Daniel Owen Precinct, Earl Road, Mold, CH7 1AP Tel : 01352 754792 Email:danielowencmold@hotmail.com
	2	Councillor Nominations 2017 - 2022		Until May 2022	
Mersey Dee Alliance	1 + 1 Officer	Aaron Shotton	Yes	Until May 2017	Mrs. Nicola Powell, Mersey Dee Alliance, Programme Officer, Cheshire West & Chester HQ, 2 Nicholas Street, 2 nd Floor, Chester, CH1 2NP. Tel: 0151 356 6567 Email:nicola.Powell@cheshirewestandchester.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
	1 + 1 Officer	Councillor Nominations 2017 - 2022		Until May 2022	
North East Wales Homes	6 plus 1 officer	Alex Aldridge, Bernie Attridge, Tony Sharps, Nigel Steele- Mortimer, Hilary McGuill and Glyn Banks	Yes	Until May 2017	Clare Budden, Chief Officer, Community & Enterprise County Hall Mold, CH7 6NB Tel:01352 703305 Email:clare.budden@flintshire.gov.uk
	6 plus 1 officer	Councillor Nominations 2017 - 2022		Until May 2022	
North Wales Community Health Council Flintshire Local Committee	3	David Wisinger and David Mackie <u>VACANCY x 1</u>	Yes	Until May 2017	Ms Gill Cashman, Department for Health & Social Services, Welsh Government Cathays Park, Cardiff CF10 3NQ Tel: 02920 821579 Email:gill.cashman@wales.gsi.gov.uk Chief Officer, Betsi Cadwaladr Community Health Council, 11 Chestnut Court, Park Menai, Bangor, Gwynedd, LL57 4FH Email:admin@waleschc.org.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
	3	Councillor Nominations 2017 - 2022		Until May 2022	
North Wales Deaf Association	1	Peter Curtis		Until May 2017	Sarah Matthews, Chief Executive, North Wales Deaf Association, 77 Conway Road, Colwyn Bay, LL29 7LN. Tel: 01492 530013 Email:sarah.matthews@deafassociation.co.uk
Page 46	1	Councillor Nominations 2017 - 2022		Until May 2022	
North Wales Economic Ambition Board	1	Derek Butler	Yes	Until May 2017	Glesni Williams Senior Support & Information Officer Support Service, Gwynedd Council Council Offices, Shire Hall Street, Caernarfon, Gwynedd , LL55 1SH Tel: 01286 679701 (2701) Email:glesniwilliams@gwynedd.gov.uk
	1	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
North Wales Fire Authority	6	Paul Shotton, Ian Dunbar, David Wisinger, Owen Thomas, Hilary McGuill and Brian Dunn		Until May 2017	Miss Alwen Davies, Member Liaison Officer North Wales Fire & Rescue Service, St. Asaph Business Park, St. Asaph, Denbighshire Tel: 01745 535286 Email:alwen.davies@nwales-fireservice.org.uk
Executive Panel	2	Brian Dunn and Hilary McGuill			
Audit Committee	4	Paul Shotton, Ian Dunbar, David Wisinger, Owen Thomas			
Page 47		Councillor Nominations for to the Fire Authority must be for the whole of this term in accordance with political balance across the region		Until May 2022	
North Wales Police and Crime Panel	2	Glenys Diskin and Neville Phillips		Annual Appointment	Angharad Jones, PA to the Police and Crime Commissioner and the Chief Executive, Glan y Don, Colwyn Bay, LL29 8AW Tel: 01492 805143 Email:OPCC@nthwales.pnn.police.uk
	2	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
North Wales Psychiatric Fund	1	Adele Davies-Cooke		Until May 2017	Hilary Owen, Admin Building, Bryn y Neuadd Hospital, Aber Road, Llanfairfechan Conwy LL33 0HH Tel: 01248 682509 Email: hilary.owen@wales.nhs.uk
	1	Councillor Nominations 2017 - 2022		Until May 2022	
North Wales Residual Waste Partnership Page 48	2	Aaron Shotton and Kevin Jones	Yes	Until May 2017	Mr. Colin Everett, Chief Executive, County Hall, Mold Tel: 01352 702100 Email: chief_executive@flintshire.gov.uk
	2	Councillor Nominations 2017 - 2022		Until May 2022	
North Wales Safer Communities Board	1	Kevin Jones	Yes	Until May 2017	Dr. Sian Jones, Community Safety Manager, Community Protection, Flintshire County Council, County Hall, Mold, Flintshire. Tel: 01352 702132 Email: sian-jones@flintshire.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
	1	Councillor Nominations 2017 - 2022		Until May 2022	
North Wales Trunk Road Agency Joint committee	1	Bernie Attridge	Yes	Until May 2017	Mr. Stephen Jones, Chief Officer Streetscene & Transportation, Environment Dept, County Hall, Mold Tel: 01352 704700 Email: Stephen.O.Jones@flintshire.gov.uk
Page 49	1	Councillor Nominations 2017 - 2022		Until May 2022	
Popeth Cymraeg – Welsh Unlimited (formerly Canolfan Iaith Clwyd)	1	Gareth Roberts		Until May 2017	Mr. Ioan Talfryn, Welsh Language Centre, Lenten Pool, Denbigh, LL16 Tel: 01745 812287
	1	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
Post 16 Partnership Group with Coleg Cambria	2 plus 1 officer	Chris Bithell and Tony Sharps	Yes	Until May 2017	Kim Brookes, Business Support Manager, Education & Youth, County Hall, Mold Tel: 01352 704025 Email:kim.brookes@flintshire.gov.uk
	2 plus 1 officer	Councillor Nominations 2017 - 2022		Until May 2022	
Quarry Liaison Groups (Including Landfill Liaison Groups and Padeswood Cement Works Liaison Group)		Local and adjoining ward Members as appropriate		Until May 2017	Gary Nancarrow, Manager Minerals & Waste Planning Planning Services, Planning and Environment, Flintshire County Council, County Hall, Mold. Tel: 01352 703275 Email: gary.nancarrow@flintshire.gov.uk
		Councillor Nominations 2017 - 2022		Until May 2022	
Reserve Forces & Cadets' Association for Wales	1	Ron Hampson		Until May 2017	Jody Buttle, Head of Communications, Reserve Forces & Cadets Ass For Wales, Centre Block, Maindy Barracks, Cardiff ,CF14 3YE. Tel: 02920 375735 Email: wa-comms@rfca.mod.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
	1	Councillor Nominations 2017 - 2022		Until May 2022	
SACRE	8	Chris Bithell, Colin Legg, Nigel Steele-Mortimer, Adele Davies-Cooke, David Mackie and <u>VACANCY x 3</u>	Yes	Until May 2017	Kim Brookes Flintshire County Council, County Hall, Mold. Tel: 01352 704025 Email: kim.brookes@flintshire.gov.uk
	8	Councillor Nominations 2017 - 2022		Until May 2022	
School Budget Forum	2	Aaron Shotton and Chris Bithell	Yes	Until May 2017	Janet Kelly, Democratic Services Flintshire County Council, County Hall, Mold Tel: 01352 702301 Email:janet.kelly@flintshire.gov.uk
	2	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
Shotton Community Association	2	Ron Davies and David Evans		Until May 2017	Cllr. Elwyn Roy Jones Chairman, 1 Beaconsfield Road, Shotton, Deeside, Flintshire, CH5 1EZ Tel: 01244 822107 / 07900291153 Email: joneselwyn@btinternet.com
	2	Councillor Nominations 2017 - 2022		Until May 2022	
Talacre Warren and Gronant Dunes Consultative Board	2	Sharon Williams and Glyn Banks		Until May 2017	Mr Tom Woodall Countryside Services, Flintshire County Council, Wepre Park, Connah's Quay, Flintshire Tel: 01352 703902 Email:tom.woodall@flintshire.gov.uk
	2	Councillor Nominations 2017 - 2022		Until May 2022	
Theatr Clwyd Board of Governors		Tim Newhouse, Veronica Gay, David Mackie, Marion Bateman, Robin Guest, Chris Bithell, Ron Davies, Derek Butler, David Evans, Brian Lloyd, Ron Hampson, Glyn Banks, Alison Halford	Yes	Until May 2017	Melanie Jones Theatr Clwyd Tel: 01352 701566 Email:Melanie.Jones@flintshire.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
	5	Councillor Nominations 2017 - 2022		Until May 2022	
Valuation Tribunal for Wales North Wales Region – Joint Appointing Panel (Flintshire) Area	1	Alan Diskin		Until May 2017	Gillian Kind, Clerical Officer, North Wales Region, Government Buildings Block A (L1) Sarn Mynach Llandudno Junction LL31 9RZ Tel: 03000 625350 Email:vtwalesnorth@vtw.gsi.gov.uk
Page 53	1	Councillor Nominations 2017 - 2022		Until May 2022	
Wales Council of the Blind	1	Peter Curtis		Until May 2017	Rebecca Phillips External Engagement Officer Wales Council of the Blind 2nd Floor Hallinans House 22 Newport Road Cardiff CF24 0DB Tel: 02920 473954 Email: bec@wcb-ccd.org.uk
	1	Councillor Nominations 2017 - 2022		Until May 2022	

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
Welsh Books Council	1	Chris Bithell	Yes	Until May 2017	Mr. Elwyn Jones, Chief Executive, Welsh Books Council, Castell Brychan, Aberystwyth, Ceredigion, SY23 2JB Tel: 01970 624151 Email:castellbrychan@cllc.org.uk
	1	Councillor Nominations 2017 - 2022		Until May 2022	
Welsh Border Community Transport	1	Veronica Gay		Until May 2017	Mr. Gary Feather, Welsh Border Community Transport, Town Council Building, The Cross, Mold Road, Buckley, Flintshire, CH7 2JB Tel: 01244 544474 Email:welshborderct@aol.com
	1	Councillor Nominations 2017 - 2022		Until May 2022	
WLGA Co-ordinating Committee	1	Aaron Shotton	Yes	Until May 2017	Susan Perkins Welsh Local Government Association Local Government House, 10 Drake Walk, Cardiff, CF10 4LG Tel: 029 2048 8600 Email: susan.perkins@wlga.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	CABINET MEMBER	TERM OF OFFICE	CONTACT DETAILS
	1	Councillor Nominations 2017 - 2022		Until May 2022	
WLGA Council	4	Aaron Shotton, Bernie Attridge, Chris Bithell and Tony Sharps	Yes	Until May 2017	Susan Perkins Welsh Local Government Association Local Government House, 10 Drake Walk, Cardiff, CF10 4LG Tel: 029 2048 8600 Email: susan.perkins@wlga.gov.uk
	4	Councillor Nominations 2017 - 2022		Until May 2022	

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FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Thursday, 18 May 2017
Report Subject	Schedule of Remuneration
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

Each year, the Independent Remuneration Panel for Wales (IRPW) determines the rates of payment which are to be made to elected and co-opted Members of Welsh local authorities for the following municipal year. Consultation on the proposals for 2017/18 were carried out last autumn. The final report was published in February and sets the levels of payment for Members for 2017/18.

Flintshire, as with other Welsh local authorities, must decide which payment levels it wishes to apply for the Chair and Vice-chair of Council, Cabinet Members and Committee Chairs. (Because the number of senior salaries is limited to 18, not all Committee Chairs are remunerated).

The Council must also publish a schedule showing who receives what level of payment. A further report on the Members' Schedule of Remuneration will therefore need to be made to the meeting of Council on 20th June, once all appointments to senior salary posts have been made.

RECOMMENDATIONS

1	That County Council decides whether Cabinet Members should be paid at Level 1, (£29,100) or Level 2, (£26,100), both of which are inclusive of the basic salary.
2	That County Council decides whether the Committee Chairs who are paid a senior salary should be paid at Level 1 (£22,100) or Level 2, (£20,100), both of which are inclusive of the basic salary.
3	That County Council decides whether the Chair of Council should be paid at Level 1 (£24,100) Level 2 (£21,600) or Level 3 (£19,100), all of which are inclusive of the basic salary.

4	That County Council decides whether the Vice-chair of Council should be paid at Level 1 (£28,100) Level 2 (£16,100) or Level 3 (£14,100), all of which are inclusive of the basic salary.
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REPORT DETAILS

1.00	EXPLAINING THE SCHEDULE OF REMUNERATION
1.01	The Independent Remuneration Panel for Wales (IRPW) issued its Annual report for 2017/18 in February. The IRPW Annual Report determines what payments can be made to both elected and co-opted Members for 2017/18. Within the report, a number of determinations apply to County Councils, whilst others apply to the Fire & Rescue Authorities, National Park Authorities and Community/Town Councils. This report deals solely with determinations which relate to the County Council.
1.02	Subject to their having signed the declaration of acceptance of office, all elected Members will receive the basic salary of £13,400 from 8 th May 2017. This is as required in IRPW <u>Determination 1</u> , and is an increase of £100 on the 2016/17 basic salary.
1.03	Positions of responsibility attract a higher rate of remuneration called a “senior salary”. There is a limit on how many senior salaries Flintshire can award (18) based on its population (Group B, populations of between 100,000 and 200,000).
1.04	<u>Determination 2</u> relates to the level of senior salaries. There has been no increase in senior salaries, but as each senior salary also includes the basic salary element, there is, in effect, an increase of £100.
1.05	There is provision to pay Cabinet Members at two different levels, reflecting the extent of their responsibilities. Level 1 is £29,100 (inclusive of the basic salary) level 2 is £26,200. Flintshire have previously indicated to IRPW that it would not pay different rates to Cabinet Members and the IRPW have confirmed that no Council has introduced differential payments within Cabinets or to committee chairs. The County Council must make a decision as to which level payment is made at: the current payment was agreed to be level 1 at the last Annual Meeting.
1.06	The payment to Committee Chairs is £22,100 for Level 1 and £20,100 for Level 2. The County Council must make a decision as to which level payment is made at: the current payment was agreed to be level 1 at the last Annual Meeting.
1.07	The payment to the leader of the largest opposition group is £22,100.
1.08	<u>Determination 3</u> relates to the remuneration of civic heads and deputies (in Flintshire’s case, this means the Chair and Vice-chair of Council. These two posts are not included in the 18 payments cap. The IRPW has set three possible levels of salary. It is for each Local Authority to decide at which level it makes payment. As an example, it could be decided that the role of

	<p>the Chair is such that it warrants payment at level 1, but that the Vice-chair be paid level 3. It would also be possible to pay the chair at level 3 and the Vice-chair at level 1, reflecting the nature of their duties.</p> <table border="0"> <tr> <td>Responsibility Level</td> <td>Chair</td> <td>Vice-chair</td> </tr> <tr> <td>Level 1</td> <td>£24,100</td> <td>£18,100</td> </tr> <tr> <td>Level 2</td> <td>£21,600</td> <td>£16,100</td> </tr> <tr> <td>Level 3</td> <td>£19,100</td> <td>£14,100</td> </tr> </table> <p>Since this discretion was introduced, Flintshire have always paid Level 2 to both the Chair and Vice-chair. The County Council must make a decision on this.</p>	Responsibility Level	Chair	Vice-chair	Level 1	£24,100	£18,100	Level 2	£21,600	£16,100	Level 3	£19,100	£14,100
Responsibility Level	Chair	Vice-chair											
Level 1	£24,100	£18,100											
Level 2	£21,600	£16,100											
Level 3	£19,100	£14,100											
1.09	<u>Determinations 6 and 7</u> relate to the provision of support to Members, with which Flintshire complies.												
1.10	<u>Determination 8</u> states that 'The Panel has determined to include a provision for specific or additional senior salaries that do not fall within the current Remuneration Framework.												
1.11	<u>Determination 17</u> reiterates the entitlement of all eligible elected Members to join the Local Government Pension Scheme.												
1.12	<u>Determinations 18-23</u> relate to payment of salaries during family absence and now incorporate arrangements for sickness absence of senior salary holders.												
1.13	<p><u>Determinations 38-42</u> relate to payments made to co-opted Members, which are as follows:</p> <p>Chair of Standards Committee - £256 for 4 hours and over, £128 up to four hours.</p> <p>Ordinary co-opted members of Audit, Standards and Education & Youth Overview & Scrutiny Committee £198 for 4 hours and over, £99 for up to 4 hours.</p>												
1.14	<u>Determination 43</u> relates to the renaming of the Carer's Allowance provision to 'Reimbursement of the Costs of Care'. Members of the Council who have caring responsibilities are eligible to have the costs of care reimbursed, subject to conditions, on application to the Democratic Services Manager.												

2.00	RESOURCE IMPLICATIONS
2.01	The amounts paid to Members in salaries has been budgeted for on the basis of the draft IRPW report which was published in October 2016.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The previous Council was consulted on the draft IRPW report.

4.00	RISK MANAGEMENT
4.01	No risk management issues have been identified during the preparation of this report.

5.00	APPENDICES
5.01	http://gov.wales/docs/dsjlg/publications/localgov/170223-annual-report-en.pdf

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Report of the Chief Officer (Governance) to County Council 19th October 2016 – Independent Remuneration Panel for Wales (IRPW) Draft Annual report for 2017/18 together with Minute number 54.</p> <p>Contact Officer: Robert Robins, Democratic Services Manager Telephone: 01352 702320 E-mail: Robert.robins@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Determinations: the decisions which the IRPW makes.</p> <p>Independent Remuneration Panel for Wales (IRPW) is the body which determines the levels of payment to Members of Local Authorities in Wales.</p>



FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Thursday, 18 May 2017
Report Subject	Appointment of Lay Member to the Audit Committee
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

The Local Government (Wales) Measure 2011 requires that the County Council appoints lay members up to one third of the membership of the Audit Committee (with the minimum of one member). At its meeting on 14 February the Council decided to appoint the statutory minimum of one lay member.

The legislation required the Council to take into account any statutory guidance when appointing lay members, no guidance has been published on appointing lay members. The Measure also provides that actions taken by the Audit Committee are invalid if its membership does not comply with the legislation.

RECOMMENDATIONS

1	The name of the preferred candidate is Sally Ellis.
2	That the Council agrees to the appointment of Sally Ellis as lay member to the Audit Committee, serving a term of 5 years.

REPORT DETAILS

1.00	APPOINTMENT PROCESS
1.01	<p>The role of the lay member on the Audit Committee is similar to that of a councillor, insofar as the person will be required to have oversight of Council functions and processes and to give assurance that the internal control framework is operating properly. The role differs from that of a councillor in at least two important respects:</p> <ul style="list-style-type: none">• The lay member has no political affiliation;• The lay member can be recruited specifically because of potential valuable skills and/or experience within the field.
1.02	<p>Given the sometimes sensitive nature of reports considered by the Audit Committee, it is also essential that any lay person is able to exercise both discretion and diplomacy. The shortlisting and interview process was designed to ensure that any potentially successful candidate possessed all of these qualities.</p>
1.03	<p>Adverts were placed in the Daily Post on 9 March and the Council's website. Attached as Appendix A is an information note sent to those who expressed an interest. In total of 4 applications were received. Candidates were shortlisted by the Chief Officer (Governance), Corporate Finance Manager and Acting Internal Audit Manager using the following criteria:</p> <ul style="list-style-type: none">• Experience and/or understanding of audit, accounting practice and/or financial procedures• Knowledge and/or experience of local government• Perceived political and operational independence• Has not been a councillor or officer of Flintshire County Council• Has not been a councillor or officer of another council
1.04	<p>Council approved a panel to interview candidates consisting of the Chair of Audit, Leader, Chief Officer (Governance) and Corporate Finance Manager. The Chair of Audit was not available for the interviews and so the Vice-Chair of Council took his place. The interviews took place on 8 May and Sally Ellis is recommended for appointment. Attached at Appendix B is a pen portrait of Sally Ellis.</p>
2.00	RESOURCE IMPLICATIONS
2.01	<p>An attendance fee is payable for attendance at the Committee and there is sufficient budget to cover scheduled meetings and training.</p>

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None.

4.00	RISK MANAGEMENT
4.01	The recruitment process has been designed to maximise the chance of securing an appropriate candidate for the role.

5.00	APPENDICES
5.01	Appendix A – Information note given to candidates. Appendix B – Pen portrait of the successful candidate, Sally Ellis

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None Contact Officer: Gareth Owens, Chief Officer (Governance) Telephone: 01352 702344 E-mail: gareth.legal@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	None.

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Information about being a lay member of Flintshire's Audit Committee

The Local Government (Wales) Measure 2011 requires the 22 unitary authorities in Wales to each have an Audit Committee and for at least one member of that Audit Committee to be a lay person.

Flintshire County Council has for many years had an Audit Committee. Since 2012 it has consisted of 8 councillors plus 1 lay member. That lay member has made a valuable contribution to the work of the committee and is unable to continue due to work commitments.

The Audit Committee is required by the Local Government Measure to have the following functions:-

- a) To review and scrutinise the authority's financial affairs;
- b) To make reports and recommendations in relation to the authority's financial affairs;
- c) To review and assess the risk management, internal control and corporate governance and anti-fraud and anti-corruption arrangements of the authority;
- d) To make reports and recommendations to the authority on the adequacy and effectiveness of those arrangements;
- e) To oversee the authority's internal/external audit arrangements;
- f) Approve (but not direct) internal audit's strategy, plan and monitor performance
- g) Receive the annual report from the Internal Audit Manager and
- h) To review the financial statements prepared by the authority.

The Audit Committee is supported by the senior officers of the Council who attend to present reports and answer questions from Committee members. In the last year there were 7 meetings of the Audit Committee. The diary of meetings is attached below. The agendas and reports to be considered at the meeting are sent out approximately a week in advance of the meeting. The lay person will be entitled to claim £99 for attending each half day meeting. In the event of the meeting lasting over 4 hours, the payment is £198.

Agendas and reports of previous Audit Committee meetings are available on the Council's website (www.flintshire.gov.uk). The successful applicant will receive induction training and training for all Audit Committee members has been arranged for 19 and 22 May (to be confirmed). The 8 Councillor members of the Committee will be known shortly after the Council's annual meeting on 18 May 2017.

It is intended to hold interviews for the appointment of the lay person on 27 April 2017. Applicants will be informed whether or not they have been successful shortly after this date. When submitting an application, please could you indicate whether or not you will be available to attend an interview on this date.

For a chat about this role please ring Gary Ferguson 01352 702271 or Gareth Owens on 01352 702344.

AUDIT COMMITTEE CYCLE OF MEETINGS

Wednesday, 15 March 2017
Monday, 12 June 2017

To be confirmed at the Annual Meeting of the Council in May:

Wednesday, 27 September 2017
Wednesday, 22 November 2017
Wednesday, 24 January 2018
Wednesday, 21 March 2018
Wednesday, 6 June 2018

SALLY ELLIS

"Originally from Norfolk, I have lived in Flintshire for more than 30 years, mostly in Caerwys. Both my children live here too, and went to school in Mold. I am a graduate and have qualifications in social administration, strategic management and leadership.

My early working life was in community development, working for the voluntary sector, including on Deeside. I moved to work for local government in 1992, working for Clwyd and Conwy Councils before becoming the Director of Modernisation and Well-being at Denbighshire County Council from 2001-2014. Here, I was Director of Social Services as well as having responsibility for a varying range of Council services, including Housing, HR, ICT and Leisure.

Since retiring from full time work in 2014, I have undertaken a number of roles for Welsh Government and mentoring and consultancy work for national and local government, mostly in North Wales. I am currently a member of the Public Services Staff Commission which is looking at the workforce implications of public service reform in Wales. On a voluntary basis, I am Vice Chair of North Wales Housing Association and an adviser for Denbighshire Citizens Advice.

I am a keen walker and gardener, film and theatre goer. So I make extensive use of Flintshire footpaths, Theatr Clwyd and the Greenfield Recycling Centre (of which I am a great fan, including of its free soil conditioner)."

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FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Thursday, 18 May 2017
Report Subject	Schedule of Meetings
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

This report sets out the calendar of meetings for 2017/2018 and explains the current arrangements for scheduling formal meetings of Council, Cabinet and Committees.

In March 2016 Councillors were asked when they would prefer meetings to be held, and the majority favoured day time. However, it was recognised that the “new” Council should make its own decision on when meetings should be held, which suggests that a further survey should now be held.

However, in terms of our business planning, the Council needs to be able to plan for the whole year. Therefore, a draft schedule of meetings showing morning and evening meetings has been prepared and is attached for Member consideration.

RECOMMENDATIONS

1	That the attached draft schedule of meetings for 2017/18 be approved for the time being.
2	That the Democratic Services Manager survey Member preferences for when meetings are held. This would be conducted after the August recess, with a view to a report analysing the results being made to the Constitution Committee in October.

REPORT DETAILS

1.00	EXPLAINING THE SCHEDULE OF MEETINGS FOR 2017/18
1.01	Following a decision which was made by the County Council in March 2010, the Schedule of Meetings of Council, Cabinet and Committees has been based on an approximately 10 weeks' cycle.
1.02	Last year, in response to suggestions from some Members that we should broaden the span of when we hold our meetings, the Democratic Services Committee tasked the officers with carrying out a survey of Member opinion. This was carried out in March 2016, amongst the then elected and co-opted members. There was a majority in favour of keeping day time meetings. The schedule of meetings for last year was based on that approach. The dates for all meetings until the August recess this year have previously been agreed by Council.
1.03	It was recognised that the 'new' Council should be able to form its own opinion on this important issue. It is recommended that a further survey be held amongst all Members following the August recess. By then, Members will have an idea of their workload and meeting commitments.
1.04	That being so, a schedule of meetings for 2017/18 has been drafted following the previous model. In terms of planning, this is preferable than leaving things undone. This, if approved, will be used for meeting planning until the survey has been conducted. The Constitution Committee will then have an opportunity to consider the results and make an appropriate recommendation to Council.

2.00	RESOURCE IMPLICATIONS
2.01	The holding of evening meetings may increase costs as it will be necessary to keep County Hall, or other building where formal meetings are held, open later than the current 7pm close.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None.

4.00	RISK MANAGEMENT
4.01	It has previously been acknowledged that a greater range of meeting times may encourage a more diverse range of candidates to stand for election. Our conducting a survey fulfils our responsibility under the WLGA Member

	development Charter to seek Members' views on when we hold our meetings. Should the Welsh Ministers decided to issue guidance to local authorities under section 6 of the Local Government (Wales) Measure 2011 in the near future, Flintshire would be able to use the result of the proposed survey as evidence of appropriate consultation having been carried out.
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5.00	APPENDICES
5.01	Draft Schedule of Meetings for 2017/18.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Contact Officer: Robert Robins, Democratic Services Manager. Telephone: 01352 702320 E-mail: Robert.robins@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Welsh Local Government Association (WLGA): body which represents the interests of the 22 local authorities in Wales, together with the three national park authorities and the three Fire & Rescue Authorities. Local Government (Wales) Measure 2011: piece of legislation from before the Welsh Government achieved legislative competence. It can now make its own laws which are referred to as Acts instead of Measures.

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SCHEDULE OF MEETINGS 2017/18

DAY / DATE	10.00AM	2.00PM
Monday 4 September 2017	Planning Site Visits	Standards (6.30pm)
Tuesday 5 September 2017		
Wednesday 6 September 2017		Planning (1pm)
Thursday 7 September 2017		
Friday 8 September 2017		
Monday 11 September 2017		
Tuesday 12 September 2017	Informal Cabinet (9.30am)	
Wednesday 13 September 2017		Children's Services Forum (4.30pm)
Thursday 14 September 2017		Constitution Cttee (2pm) Democratic Services Cttee (3pm)
Friday 15 September 2017		
Monday 18 September 2017		
Tuesday 19 September 2017	Environment OSC	
Wednesday 20 September 2017	Community & Enterprise OSC	Clwyd Pension Fund Cttee
Thursday 21 September 2017	Corporate Resources OSC	Planning Strategy Group
Friday 22 September 2017		
Monday 25 September 2017	Organisational Change OSC	
Tuesday 26 September 2017	Cabinet (9.30am)	
Wednesday 27 September 2017	Audit (Statement of Accounts)	FCC (Statement of Accounts)
Thursday 28 September 2017		
Friday 29 September 2017		
Monday 2 October 2017	Planning Site Visits	Standards (6.30pm)
Tuesday 3 October 2017		

Wednesday 4 October 2017		Planning (1pm)
Thursday 5 October 2017	Social & Health Care OSC	Education & Youth OSC
Friday 6 October 2017		
Monday 9 October 2017		
Tuesday 10 October 2017	Informal Cabinet (9.30am)	
Wednesday 11 October 2017		SACRE
Thursday 12 October 2017	Licensing Cttee	
Friday 13 October 2017		
Monday 16 October 2017		
Tuesday 17 October 2017	Environment OSC	
Wednesday 18 October 2017		
Thursday 19 October 2017	Corporate Resources OSC	Planning Strategy Group
Friday 20 October 2017		
Monday 23 October 2017		
Tuesday 24 October 2017	Cabinet (9.30am)	FCC (Annual Performance Report)
Wednesday 25 October 2017		
Thursday 26 October 2017		
Friday 27 October 2017		
Monday 30 October 2017	SCHOOL HOLIDAYS	
Tuesday 31 October 2017	SCHOOL HOLIDAYS	
Wednesday 1 November 2017	SCHOOL HOLIDAYS	
Thursday 2 November 2017	SCHOOL HOLIDAYS	
Friday 3 November 2017	SCHOOL HOLIDAYS	

Monday 6 November 2017	Planning Site Visits	Standards (6.30pm)
Tuesday 7 November 2017	Informal Cabinet (9.30am)	
Wednesday 8 November 2017		Planning (1pm)
Thursday 9 November 2017		
Friday 10 November 2017		
Monday 13 November 2017		
Tuesday 14 November 2017		
Wednesday 15 November 2017	Community & Enterprise OSC	Children's Services Forum (4.30pm)
Thursday 16 November 2017	Corporate Resources OSC	Social & Health Care OSC
Friday 17 November 2017		
Monday 20 November 2017		
Tuesday 21 November 2017	Cabinet (9.30am)	
Wednesday 22 November 2017	Audit	Education Consultative Committee
Thursday 23 November 2017	Planning Strategy Group	Education & Youth OSC
Friday 24 November 2017		
Monday 27 November 2017		Organisational Change OSC
Tuesday 28 November 2017		
Wednesday 29 November 2017	Clwyd Pension Fund Committee	
Thursday 30 November 2017	Democratic Services Cttee (10am) Constitution Cttee (11am)	
Friday 1 December 2017	RESERVED	RESERVED
Monday 4 December 2017	Planning Site Visits	Standards (6.30pm)
Tuesday 5 December 2017	Informal Cabinet (9.30am)	

Wednesday 6 December 2017		Planning (1pm)
Thursday 7 December 2017		
Friday 8 December 2017	RESERVED	RESERVED
Monday 11 December 2017		
Tuesday 12 December 2017	Environment OSC	FCC
Wednesday 13 December 2017		
Thursday 14 December 2017	Corporate Resources OSC	Social & Health Care OSC
Friday 15 December 2017		
Monday 18 December 2017	Organisational Change OSC	
Tuesday 19 December 2017	Cabinet (9.30am)	
Wednesday 20 December 2017	Community & Enterprise OSC	
Thursday 21 December 2017	Schools Budget Forum (9.30am)	Education & Youth OSC
Friday 22 December 2017	Planning Strategy Group	
Monday 25 December 2017	SCHOOL HOLIDAYS	
Tuesday 26 December 2017	SCHOOL HOLIDAYS	
Wednesday 27 December 2017	SCHOOL HOLIDAYS	
Thursday 28 December 2017	SCHOOL HOLIDAYS	
Friday 29 December 2017	SCHOOL HOLIDAYS	
Monday 1 January 2018	SCHOOL HOLIDAYS	
Tuesday 2 January 2018	SCHOOL HOLIDAYS	
Wednesday 3 January 2018	SCHOOL HOLIDAYS	
Thursday 4 January 2018	SCHOOL HOLIDAYS	
Friday 5 January 2018	SCHOOL HOLIDAYS	

Monday 8 January 2018	Planning Site Visits	Standards (6.30pm)
Tuesday 9 January 2018	Informal Cabinet (9.30am)	
Wednesday 10 January 2018		Planning (1pm)
Thursday 11 January 2018		
Friday 12 January 2018		
Monday 15 January 2018		
Tuesday 16 January 2018	Environment OSC	
Wednesday 17 January 2018		Children's Services Forum (4.30pm)
Thursday 18 January 2018	Corporate Resources OSC	
Friday 19 January 2018		
Monday 22 January 2018		
Tuesday 23 January 2018	Cabinet (9.30am)	
Wednesday 24 January 2018	Audit	
Thursday 25 January 2018	Social and Health OSC	Planning Strategy Group
Friday 26 January 2018		
Monday 29 January 2018	Organisational Change OSC	
Tuesday 30 January 2018		FCC
Wednesday 31 January 2018	Community & Enterprise OSC	
Thursday 1 February 2018		Education & Youth OSC
Friday 2 February 2018		
Monday 5 February 2018	Planning Site Visits	Standards (6.30pm)
Tuesday 6 February 2018	Informal Cabinet (9.30am)	
Wednesday 7 February 2018		Planning (1pm)
Thursday 8 February 2018		

Friday 9 February 2018		
Monday 12 February 2018	SCHOOL HOLIDAYS	
Tuesday 13 February 2018	SCHOOL HOLIDAYS	
Wednesday 14 February 2018	SCHOOL HOLIDAYS	
Thursday 15 February 2018	SCHOOL HOLIDAYS Corporate Resources OSC	
Friday 16 February 2018	SCHOOL HOLIDAYS	
Monday 19 February 2018		
Tuesday 20 February 2018	Cabinet (9.30am)	FCC (Budget)
Wednesday 21 February 2018	Clwyd Pension Fund Committee (special)	SACRE
Thursday 22 February 2018	Licensing Cttee	Planning Strategy Group
Friday 23 February 2018		
Monday 26 February 2018		
Tuesday 27 February 2018		
Wednesday 28 February 2018		Education Consultative Committee
Thursday 1 March 2018		FCC (Council Tax Setting)
Friday 2 March 2018		
Monday 5 March 2018	Planning Site Visits	Standards (6.30pm)
Tuesday 6 March 2018	Informal Cabinet (9.30am)	
Wednesday 7 March 2018		Planning (1pm)
Thursday 8 March 2018		
Friday 9 March 2018		
Monday 12 March 2018		

Tuesday 13 March 2018	Environment OSC	
Wednesday 14 March 2018	Community & Enterprise OSC	Children's Services Forum (4.30pm)
Thursday 15 March 2018	Corporate Resources OSC	Constitution Cttee (2pm) Democratic Services Cttee (3pm)
Friday 16 March 2018		
Monday 19 March 2018		Organisational Change OSC
Tuesday 20 March 2018	Cabinet (9.30am)	
Wednesday 21 March 2018	Audit	Clwyd Pension Fund Cttee
Thursday 22 March 2018	Schools Budget Forum (9.30am)	
Friday 23 March 2018		
Monday 26 March 2018	SCHOOL HOLIDAYS Planning Site Visits	
Tuesday 27 March 2018	SCHOOL HOLIDAYS	
Wednesday 28 March 2018	SCHOOL HOLIDAYS	Planning (1pm)
Thursday 29 March 2018	SCHOOL HOLIDAYS Social & Health Care OSC	
Friday 30 March 2018	SCHOOL HOLIDAYS	
Monday 2 April 2018	SCHOOL HOLIDAYS	
Tuesday 3 April 2018	SCHOOL HOLIDAYS	
Wednesday 4 April 2018	SCHOOL HOLIDAYS	
Thursday 5 April 2018	SCHOOL HOLIDAYS	
Friday 6 April 2018	SCHOOL HOLIDAYS	
Monday 9 April 2018		Standards (6.30pm)
Tuesday 10 April 2018	Informal Cabinet (9.30am)	
Wednesday 11 April 2018		
Thursday 12 April 2018		Education & Youth OSC

Friday 13 April 2018		
Monday 16 April 2018		
Tuesday 17 April 2018	Environment OSC	
Wednesday 18 April 2018		
Thursday 19 April 2018	Corporate Resources OSC	
Friday 20 April 2018		
Monday 23 April 2018	Planning Site Visits	
Tuesday 24 April 2018	Cabinet (9.30am)	
Wednesday 25 April 2018		Planning (1pm)
Thursday 26 April 2018		
Friday 27 April 2018		
Monday 30 April 2018		
Tuesday 1 May 2018	AGM (11am)	
Wednesday 2 May 2018		
Thursday 3 May 2018		
Friday 4 May 2018		
Monday 7 May 2018		
Tuesday 8 May 2018	Informal Cabinet (9.30am)	
Wednesday 9 May 2018		
Thursday 10 May 2018	Planning Strategy Group	Social & Health Care OSC
Friday 11 May 2018		
Monday 14 May 2018	Organisational Change OSC	Standards (6.30pm)
Tuesday 15 May 2018	FCC (AGM)	
Wednesday 16 May 2018	Community & Enterprise OSC	Children's Services Forum (4.30pm)

Thursday 17 May 2018	Corporate Resources OSC	
Friday 18 May 2018		
Monday 21 May 2018	Planning Site Visits	
Tuesday 22 May 2018	Cabinet (9.30am)	
Wednesday 23 May 2018		Planning (1pm)
Thursday 24 May 2018		Education & Youth OSC
Friday 25 May 2018		
Monday 28 May 2018	SCHOOL HOLIDAYS	
Tuesday 29 May 2018	SCHOOL HOLIDAYS	
Wednesday 30 May 2018	SCHOOL HOLIDAYS	
Thursday 31 May 2018	SCHOOL HOLIDAYS	
Friday 1 June 2018	SCHOOL HOLIDAYS	
Monday 4 June 2018		Standards (6.30pm)
Tuesday 5 June 2018	Informal Cabinet (9.30am)	
Wednesday 6 June 2018	Audit	
Thursday 7 June 2018	Democratic Services Cttee (10am) Constitution Cttee (11am)	Planning Strategy Group
Friday 8 June 2018		
Monday 11 June 2018		
Tuesday 12 June 2018	Environment OSC	
Wednesday 13 June 2018	Clwyd Pension Fund Cttee	SACRE
Thursday 14 June 2018	Corporate Resources OSC	Social & Health Care OSC
Friday 15 June 2018		
Monday 18 June 2018	Planning Site Visits	
Tuesday 19 June 2018	Cabinet (9.30am)	FCC (Improvement

		Plan)
Wednesday 20 June 2018		Planning (1pm)
Thursday 21 June 2018	Schools Budget Forum (9.30am)	
Friday 22 June 2018		
Monday 25 June 2018		Organisational Change OSC
Tuesday 26 June 2018		
Wednesday 27 June 2018	Community & Enterprise OSC	Education Consultative Committee
Thursday 28 June 2018	Licensing Cttee	Education & Youth OSC
Friday 29 June 2018		
Monday 2 July 2018		Standards (6.30pm)
Tuesday 3 July 2018	Informal Cabinet (9.30am)	
Wednesday 4 July 2018		
Thursday 5 July 2018		Planning Strategy Group
Friday 6 July 2018		
Monday 9 July 2018		
Tuesday 10 July 2018		
Wednesday 11 July 2018	Audit	Children's Services Forum (4.30pm)
Thursday 12 July 2018	Corporate Resources OSC	
Friday 13 July 2018		
Monday 16 July 2018	Planning Site Visits	
Tuesday 17 July 2018	Cabinet (9.30am)	
Wednesday 18 July 2018		Planning (1pm)
Thursday 19 July 2018		
Friday 20 July 2018		

Monday 23 July 2018	SCHOOL HOLIDAYS	
Tuesday 24 July 2018	SCHOOL HOLIDAYS	
Wednesday 25 July 2018	SCHOOL HOLIDAYS	
Thursday 26 July 2018	SCHOOL HOLIDAYS	
Friday 27 July 2018	SCHOOL HOLIDAYS	
Monday 30 July 2018	SCHOOL HOLIDAYS	
Tuesday 31 July 2018	SCHOOL HOLIDAYS	
Wednesday 1 August 2018	SCHOOL HOLIDAYS	
Thursday 2 August 2018	SCHOOL HOLIDAYS	
Friday 3 August 2018	SCHOOL HOLIDAYS	

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